

UCCSN Board of Regents' Meeting Minutes March 4-5, 1914

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Reno, Nevada
March 4, 1914

The Board of Regents met at 10 o'clock A.M. Wednesday, March 4, 1914. Present: Regents Reid, Codd, Henderson, O'Brien, Pratt; and President Stubbs.

The minutes of the meeting held February 6th were read and approved.

President Stubbs read his monthly report, which was ordered filed in the President's Report Book.

Upon motion of Regent Henderson, seconded by Regent Codd, the communication from the Comptroller, under date of March 4th, was ordered received and copied in the Regents' minutes. It appears herewith:

To the Honorable, the Board of Regents
and to J. E. Stubbs, President
University of Nevada

Gentlemen:

Upon my recent trip to Carson City I had a short conference with the Attorney General relative to the bonds in the 90,000 Acre University Grant.

On February 9th the State Board of Investment passed a resolution authorizing the transfer of \$16,000 in 5% Nevada bonds from the 72 Section University Grant to the 90,000 Acre Grant and 52,000 in 5% Nevada bonds from the Permanent School fund. This resolution was referred to the Attorney General for his legal opinion.

The reasons for this transfer are well known to the Board and were set out in some detail in my statement to the Board of Investment under date of February 9th, copy of which is attached hereto.

The Attorney General advises me that he is afraid he cannot give an opinion authorizing the transfer for several reasons:

- 1st. All the bonds were printed specially for the particular fund from which the money was borrowed;
- 2nd. All the permanent records of the State would have to be changed in accordance with the transfer;
- 3rd. He feels that it might be better to go before the next Legislature and ask for the transfer by Legislative Act.

He further asks that this Board write him a letter over the signature of the Chairman of the Board stating our grounds for asking for the transfer, in order to have the records at Carson complete. He will then answer the letter and the next move will be up to the Board of Regents.

Considering the very grave importance of this matter, not only to the University, but to the State of Nevada as well, I would suggest that it might be possible to arrange a friendly suit in order to have the matter adjusted at once. The action of the Legislature in amending the law authorizing the State loan, so that it was the intention of the Legislature to have this matter adjusted immediately, and surely the fact that a State Board failed or neglected to carry out the intent of the law, should not be made to hold against the University.

The Board should take some definite action in this matter at once to be in shape for the government auditor in June this year. This matter has been under consideration since September 1912, without any particular headway having been made.

Very truly yours,

C. H. Gorman
Comptroller

The Chairman of the Board was to write a letter with respect to these bonds to the Attorney General, and when the answer is received from the Attorney General, copies of these two letters are to be send to Mr. Henderson, who will write his opinion.

Upon the recommendation of President Stubbs, Dr. Mark F. Boyd was appointed Associate Professor of Bacteriology and Hygiene and assistant in the State Hygienic Laboratory at a salary of

\$200 per month commencing June 1, 1914.

Upon motion of Regent O'Brien, seconded by Regent Pratt, the resignation of Dr. O. P. Johnstone as Associate Professor of Bacteriology and Physiology and assistant in the State Hygienic Laboratory, was accepted to be effective June 1, 1914.

Upon motion of Regent Codd, seconded by Regent Henderson, the President was authorized to complete plans for the Summer School for Teachers to begin about June 22nd. There is \$100 available for this purpose.

Upon motion of Regent Codd, seconded by Regent O'Brien, the recommendation of President Stubbs that Dr. George Ordahl be granted a leave of absence for 6 months from July 1 to December 31, 1914, on full salary for the months of July and August, and half salary for the 4 months ending December 31, 1914, was approved.

Upon motion of Regent Codd, seconded by Regent Henderson, the calendar of the University as submitted by the President was approved. The first semester of the year 1914-15 will begin August 24 and end December 23; the second semester will begin January 4, 1915 and end May 12.

The appointment of Miss Florence Mc Gavic by President Stubbs as assistant to the Comptroller in his office at \$65.00 per month from February 15, 1914 was approved.

Upon motion of Regent Henderson, seconded by Regent Codd, the Regents agreed to take 1000 copies of the article on the University and Diversity of Nevada, which is to be published in the May number of the Sunset Magazine, bound in pamphlet form and to be used as advertising material, at a cost not to exceed \$100.

Upon motion of Regent Pratt, seconded by Regent O'Brien, the bulletin containing the proceedings of the Safety First Conference was authorized printed by the State Printing Office; provided they were willing to do the work, the University would furnish the stock which would cost not in excess of \$100.

Upon motion of Regent Codd, seconded by Regent O'Brien, the report of the Athletic Committee regarding the proposed work for the Department of Physical Education for Men, as submitted by the President, was approved, and an expenditure of \$300 was authorized for two showers and additional apparatus.

Upon motion of Regent Henderson, seconded by Regent Codd, the President of the University and the Chairman of the Board of Regents was appointed a committee with full power to act to take charge of the planting of trees in the rear of Lincoln Hall and in front of Manzanita Hall, consulting Mr. Lynch when necessary.

Upon motion of Regent Codd, seconded by Regent O'Brien, the President was authorized to get his best material and have the high schools of Nevada and contributing counties in California visited and accredited to this University as far as possible, at a cost not to exceed \$500.

Upon motion of Regent Henderson, seconded by Regent Codd, the President was authorized to have the roof of the Mackay Mining building repaired and painted according to the recommendation contained in his report.

Upon motion of Regent Codd, seconded by Regent Henderson, all orders of the Board of Regents relating to the printing of letter heads with the Professors' names omitted was rescinded. The printing of all letter heads must first be submitted to the President for his approval.

Upon motion of Regent Henderson, seconded by Regent Codd, the Reno Regents and Secretary Taylor were instructed to confer with Senator James Gault with reference to sharing with the Regents the expense of improving the banks of the Orr Ditch from the pond to a point just east of the new bridge.

Upon motion of Regent Codd, seconded by Regent Pratt, the President was authorized to proceed to purchase a seismograph.

Upon motion of Regent Codd, seconded by Regent Pratt and Regent Henderson, the President and Comptroller were authorized to have the Library building completed, and not to pay the balance due De Longchamps and Ward Brothers until such work is properly completed.

Upon motion of Regent Henderson, seconded by Regent Codd, a committee of 3, consisting of the Chairman of the Board of Regents, the President of the University and one member of the Board of Regents to be chosen by them, was empowered to visit the various Colleges in the United States and Canada for the purpose of securing able men for the vacancies which now exist.

Upon motion of Regent Henderson, seconded by Regent Pratt, the recommendation of the President that Theodore W. Clark is appointed Superintendent of the Station Farm and Superintendent

of the College Farm, and made assistant in Animal Husbandry was approved. Mr. Clark is to receive a salary of \$150 per month beginning with the first of February, 1914, to be paid as follows: \$50 from the Hatch Fund; \$50 from the State Funds; \$50 from the A & M College Fund.

Upon motion of Regent Henderson, seconded by Regent Pratt, all recommendations of the Finance Committee, except those previously acted upon by the Board of Regents, were ordered approved. Their report, with omissions indicated above, follows:

Reno, Nevada February 26, 1914

To the Honorable the Board of Regents
University of Nevada, Reno

Gentlemen:

We, your Finance Committee, to whom was referred certain matters contained in the President's report of February 6th, recommend the following action be taken:

1. That J. B. Lynch be given full charge of the University pond. That when in his judgment the pond is unsafe for skating or swimming, he shall have full power to keep all parties off of that portion of the Campus.
2. That the Board shall not at this time grant any increase in salary to Miles B. Kennedy of the Food and Drug Department.
3. That Miss Sissa, Registrar, be granted an increase in salary from \$1100 to \$1200 per year, effective February 1, 1914.
4. That Miss Sadie Frandsen be employed in the Department of Botany until March 31, 1914, at a salary of \$50 per month.
5. That V. E. Scott, in charge of Dairying, be granted an increase in salary from \$1600 to \$1800 per year, effective February 1, 1914.
6. That the plan recommended by the President for the Cadet Battalion to visit the Panama-Pacific Exposition be approved, but in the opinion of your Committee it is too early to take any official action in regard to this matter at this time.

7. That the recommendation of the President for the publishing of Quarterly Bulletins by the University be approved.
8. That the Board of Regents take no official recognition of S. C. Dinsmore's receiving \$50 per month from the City of Reno for milk inspection. That the plan of the President for the purchase of an automobile be not approved.
9. We recommend that in the future all requests for increases in salaries be made at the end of the fiscal year when the yearly budgets are being prepared, to take effect at the beginning of the new fiscal year, and that no increases be allowed or granted during the year.

Respectfully submitted,

A. A. Codd
 H. E. Reid
 J. W. O'Brien
 Finance Committee

No further business appearing, the Board adjourned to meet at the call of the Chairman.

H. E. Reid
 Chairman

Geo. H. Taylor
 Secretary

February 21, 1914

To the Finance Committee
 Board of Regents,
 University of Nevada

Gentlemen:

The following is the budget for the running expenses of the University of Nevada from the State Funds for general support based on present expenditures to cover the period June 1 to June 30, 1914:

Administration	Salaries	Expenses
J. E. Stubbs, President	\$2950.00	

R. Brown, Superintendent	450.00	
George H. Taylor, Secretary	150.00	
C. M. Beckwith, Secretary, President	550.00	
Louise M. Sissa, Registrar	593.35	
C. H. Gorman, Comptroller	900.00	
S. E. Jameson, Lincoln Hall	750.00	
Mrs. Salt, Hospital	225.00	
Mrs. Ahlers, Lincoln Hall	250.00	
Insurance		\$1250.00
Postage		175.00
Stationery, etc.		75.00
Regents' Traveling Expenses		250.00
President's Traveling Expenses		250.00
Commencement Expense		1000.00
Visting Schools		500.00
	\$6818.35	\$ 3500.00

Botany

Sadie Frandsen, Herbarium	\$ 300.00
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Chemistry

Storekeeper	\$ 150.00
Maxwell Adams, sabbatical leave	600.00
	\$ 750.00

Buildings and Grounds, including Greenhouse

J. B. Lynch, Superintendent	\$ 750.00	
Labor, 4 men on grounds	1800.00	
Carl Horn, Plumber	540.00	
H. A. Blood, Heating Plant	540.00	
D. R. Fraser, Assistant Janitor	510.00	
D. L. Gassaway, Head Janitor	600.00	
Student Labor	2000.00	
Greenhouse, labor	450.00	
Fuel Oil		\$ 1500.00
Coal, Greenhouse and Morrill Hall		200.00
Wood, Morrill Hall		100.00
Electric Light and Heating Plant		600.00
Gas, Manzanita and Lincoln Halls		350.00
Heating Plant, new burner		400.00
Heating Plant, repairs		250.00
Heating Plant, renewed in Manzanita		500.00
Miscellaneous repairs, supplies, upkeep, stable, etc.	1200.00	
	\$7190.00	\$5350.00

Domestic Science

Dishwasher, etc.	\$ 50.00	
Supplies, etc.		\$ 50.00

Education

George Ordahl, Professor	\$1200.00	
Grace A. Day, Assistant	900.00	
Rosalie Pollock, Assistant Professor	1200.00	
Supplies		\$ 125.00
	\$3300.00	\$ 125.00

Greek and Latin

J. C. Watson, Professor	\$1200.00	
R. C. Thompson, Associate Professor	1050.00	
Supplies		\$ 50.00
	\$2250.00	\$ 50.00

Dairy Building

Extras, Heating Plant, Painting, Etc.		\$1000.00
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History

Jeanne E. Wier, Professor	\$1200.00	
S. E. Feemster, Assistant	600.00	
Supplies		\$ 100.00
	\$1800.00	\$ 100.00

Library

J. D. Layman, Librarian	\$1200.00	
Alexandrine La Tourette, Asst. L.	600.00	
Student Assistants	180.00	
Books		\$2125.00
Extras and labor for new building		1500.00
	\$1980.00	\$3625.00

Modern Languages

Laura de Laguna	\$1200.00	
Kate Riegelhuth	600.00	
Supplies		\$ 50.00
	\$1800.00	\$ 50.00

Music

Maude Denny	\$ 600.00	
Supplies		\$ 50.00
Physical Education Men		
Amos W. Elliott	\$ 900.00	
Supplies		\$ 250.00
Physical Education Women		
Elsie Sameth	\$ 750.00	
Military Science		
Captain Applewhite	\$ 750.00	
Student Officers and Band	450.00	
Supplies		\$ 75.00
	\$1200.00	\$ 75.00
Art		
Kate Lewers	\$ 750.00	
Supplies		\$ 75.00
RECAPITULATION		
	Salaries	Miscellaneous
Administration	\$ 6818.35	\$ 3500.00
Botany	300.00	
Chemistry	750.00	
Domestic Science	50.00	50.00
Buildings and Grounds	7190.00	5350.00
Education	3300.00	125.00
Greek and Latin	2250.00	50.00
Dairy Building		1000.00
History	1800.00	100.00
Library	1980.00	3625.00
Modern Languages	1800.00	50.00
Music	600.00	50.00
Physical Education, Men	900.00	250.00
Physical Education, Women	750.00	
Military Science	1200.00	75.00
Art	750.00	75.00
	\$30438.35	\$14300.00
Amount guaranteed not to be exceeded		\$193,904.50

Expended during 1913	103,606.57
Amount remaining to be expended in 1914	90,297.93
Amount as per estimate above	44,738.35
Balance for last 6 months of 1914	45,559.58
Estimate for the first half of 1914, as per above	\$ 44,738.35
Estimate for the second half of 1914, as per above	40,701.65
Total	\$ 85,440.00

\$90,297.93 Total to be expended
 \$85,440.00 Estimate for the entire year
 \$ 4,857.93 Reserve

SPECIAL STATE APPROPRIATIONS

Food and Drug Control

Balance in fund January 31, 1914	\$5723.59	
Salary S. C. Dinsmore & M. B. Kennedy		\$1625.00
Henriques' bill for extra laboratory work		280.00
Laboratory assistants for five months		100.00
Painting Laboratory		32.50
Moving from Chemistry Building		150.00
Traveling expenses		500.00
Chemicals and laboratory supplies		200.00
Total expense to 6/30/14		\$2887.50
Balance available for second half of 1914		2836.09
	\$5723.59	\$5723.59

Weights and Measures

Balance in fund January 31, 1914	\$3140.98	
New Balance for Department weights		\$ 75.00
Seals, stationery, etc.		15.00
Traveling expenses		50.00
		300.00
Total expense to 6/30/14		\$ 440.00
Balance available for second half of 1914		\$2700.98
	\$3140.98	\$3140.98

State Analytical Laboratory

Balance in fund January 31, 1914	\$2186.55	
walter S. Palmer, salary 5 months		\$ 750.00
Balance available for second half of 1914*		\$1436.55
	\$2186.55	\$2186.55

*No supplies will be ordered prior to July 1st, but about

\$400 will be needed for supplies during the second half year.

Summer School

Balance in fund available for Summer School 1914	\$1000.00
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Regents' Fund

Balance in fund January 31, 1914	\$3553.50
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Support of Experiment Station

Balance in fund January 31, 1914 (Mt. Rose)	\$2401.40
J. E. Church, 5 months @\$150	\$ 750.00
Frost Survey Expense	250.00
Total expense to 6/30/14	\$1000.00
Balance available for second half of 1914	\$1401.40
	\$2401.40
	\$2401.40

Experiment Station

Balance in fund January 31, 1914	\$1500.00
To be expended under direction of Director Doten to 6/30/14	\$ 750.00
Balance available for second half of 1914	\$ 750.00
	\$1500.00
	\$1500.00

State Hygienic Laboratory

Balance in fund January 31, 1914	\$6067.77
Salaries to June 30, 1914	\$1583.33
Assistants 5 months	200.00
Outstanding bills	225.00
Laboratory supplies, etc.	500.00
	\$2508.33
Balance available for second half of 1914	\$3559.44
	\$6067.77
	\$6067.77

Mackay Instruction Fund

Balance in fund January 31, 1914	\$3225.00
Two payments	3000.00
Salaries 6 months @\$325	\$1950.00
Balance on hand July 1, 1914	4275.00
	\$6225.00
	\$6225.00

90,000 Acre Grant Fund

Net balance February 17	\$5119.19	
Seismograph for Geological Department		\$ 500.00
To be expended		4619.19
	\$5119.19	\$5119.19
	\$6225.00	\$6225.00

Agricultural and Mechanical College Fund

Balance after protecting salaries until June 30, 1914	\$9131.09	
Mining Department, Electrical Furnace, etc.		\$ 500.00
Chemical Department, apparatus and supplies		314.00
Geology Department, apparatus and supplies		80.00
Civil Eng. Department, apparatus and supplies		400.00
Domestic Sci. Department, apparatus and supplies		100.00
Biology Department, apparatus and supplies		1755.00
Dept. of Mech & Elec, machinery, etc.		1518.00
Department of Dairying, apparatus and supplies		200.00
Department of Physics, apparatus and supplies		2314.09
Unprotected salaries, 3 months each for the following:		
Animal Husbandry		750.00
Botany and Horticulture		600.00
Irrigation Engineering		600.00
	\$9139.09	\$9139.09

Hatch Fund

Balance to be apportioned, according to Comptroller's books		\$7966.10
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Department of Director

Part salary of Director, 6 months @\$50		\$ 300.00
Salary of Secretary		560.10
Janitor, 6 months @16		96.00
Postage, 6 months @10		60.00
Stationery		100.00
Phone (149) and telegrams		25.00
Travel, Director		100.00
Part Salary, Comptroller, 6 months @50		300.00
		\$1541.10

Publications - under supervision of director

Publications, cuts, etc.		\$ 750.00
Envelopes for same		60.00
		\$ 810.00

Buildings - under supervision of Director

Repairs to buildings of the several Departments	\$ 750.00
Furniture for the several Departments	500.00
Reserve for Farm	250.00
	\$1500.00

Department of Agronomy

Part salary of Mr. Knight	\$ 600.00
Part salary of Mr. Clark	300.00
Regular labor	600.00
Temporary labor	150.00
Extra labor	50.00
Telephone and telegrams	10.00
Traveling	100.00
Facilities, etc., various	250.00
Feed for stock	400.00
	\$2460.00

Department of Library

Salary of Mrs. Cowgill	\$ 150.00
Binding, etc.	300.00
Book stack	100.00
	\$ 550.00

Department of Entomology

Assistant, 6 months @75	\$ 450.00
Mr. Longyear, spraying	50.00
Facilities	200.00
	\$ 700.00

Department of Veterinary Science & Bacteriology

Travel, facilities, etc.	\$ 200.00
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Department of Research Chemistry

Library	\$ 75.00
Facilities	100.00
	\$ 175.00

Balance Forward - Hatch Fund	\$5585.00
Unexpended Balance - Hatch Fund	\$ 30.00

Adams Fund

Amount to be apportioned according to Comptroller's books	\$7500.00
Department of Chemistry	
Salary of C. A. Jacobson	\$ 800.00
Salary of Assistant Holmes	550.00
Salary of Assistant Jackson	120.00
Freight and express	200.00
Light, heat, etc.	15.00
Chemical supplies	200.00
Seeds, plants and sundry supplies	15.00
Sci. Appts (\$2000 not available)	0.00
Contingent for reserve fund	200.00
	\$2100.00
Department of Entomology	
Salary	\$1200.00
Labor, temporary	75.00
Aparatus, facilities, etc.	300.00
	\$1575.00
Department of Meterology and Climatology	
Salary J. E. Church	\$ 300.00
Salary S. P. Fergusson	1100.00
Salary Assistants	450.00
Apparatus and facilities (\$1300 not available)	0.00
Travel and incidentals	200.00
	\$2050.00
Department of Veterinary Science & Bacteriology	
Salary W. B. Mack	\$ 666.66
Salary Assistants	150.00
Facilities	250.00
	\$1066.66
Balance Forward - Adams Fund	\$4691.66
Unexpended Balance - Adams Fund	\$ 708.34

I have the honor to remain

Very respectfully yours,

J. E. Stubbs

President

University Calendar

First Semester - 1914-1915

Aug 24-25	Mon-Tues	Examinations for admission
Aug 24-25	Mon-Tues	Re-examinations to remove conditions
Aug 25-26	Tues-Wed	Matriculation and registration
Aug 27	Thur	Recitations and lectures begin
Nov 26-29	Thurs-Sun	Thanksgiving recess
Dec 23	wed 4:30 P.M.	Holiday vacation begins
Jan 3	Sun	Holiday vacation ends

Second Semester - 1914-1915

Jan 4-5	Mon-Tues	Examinations for admission
Jan 4-5	Mon-Tues	Re-examinations to remove conditions
Jan 5-6	Tues-Wed	Matriculation and registration
Jan 7	Thurs	Recitations and lectures begin
April 2-5	Fri-Sun	Easter recess Inspection of cadets
May 1	Sat 4:30 P.M.	Senior examinations end
May 9	Sun	Baccalaureate sermon
May 11	Tues 4:30 P.M.	End semester examinations
May 12	wed	Commencement Day

August 24 to December 23 inclusive is 17 weeks, 2 days (1st sem.)

January 4 to May 12 inclusive is 18 weeks, 2 days (2nd sem.)